

**MINUTES OF A MEETING OF ARNCOTT PARISH COUNCIL HELD ON 7<sup>th</sup> JUNE  
2016 IN THE VILLAGE HALL AT 7.30PM**

**PRESENT:** Paul Wilson (in the chair), Ade Doore, Paul Genge.

**APOLOGIES:** Lee Savidge, Martin Byrne; Timothy Hallchurch (OCC)

**ALSO PRESENT:** David Hughes (CDC) Gary Owens (CDC) Major Billy Dilkes (MOD)

**1. Declarations of Interest**

None.

**2. Co-option of Councillors**

It was agreed that Di Selby and Nicola Smith would be co-opted onto the Parish Council.

**3. Minutes of the Last Meeting**

The minutes of the meeting held on 3<sup>rd</sup> May 2016 were agreed as drawn.

**4. Woodpiece Road**

Gary Owens from CDC attended to update the Council on proposals for Woodpiece Road. CDC's Internal Board has now accepted the initial principle that work is required and he has now been asked to carry out an option appraisal to find a viable and cost effective solution to the parking problems in the road. He will instruct a Consultant to carry out this work, and will also need to hold discussions with OCC (highways) , CDC planners and local residents. He hoped that work on the viability of proposals would be completed this summer, and the options will then be presented to CDC members for a decision .

He was asked

Q Who will own any parking spaces created if the work is carried out on privately owned land?

A At present CDC are considering using only land already in public ownership

Q How would parking be enforced?

A This would need to be explored as the scheme develops. It may be necessary to introduce a parking permit scheme, which would ensure future funds for maintenance etc.

Residents suggested that any parking scheme should also take into account the needs of the shop, and should ensure that there is enough room for access to be available 24 hours of the day for emergency and delivery vehicles.

David Hughes assured the Council that he would continue to press for action on this issue.

The meeting was advised that CDC is expecting to be in a position to commission the report within 4 weeks with an expectation that the consultant will report back in the early Autumn. This draft report will be circulated to the Parish Council for comment.

Residents referred Mr Owens to the possibility that some of the green area in Woodpiece Road is Green belt or registered Public Open Space.

## **5. Councillor's Report**

David Hughes updated the Parish Council on a contentious item on the agenda for the Planning committee on 9<sup>th</sup> June. An application has been received for outline consent to develop land to the Northwest of Bicester for storage/business uses. This proposal would, if permitted, provide funding for cycle ways and road improvements including part of the new Bicester bypass.

## **6. 180. Matters discussed at earlier meetings**

The Clerk has obtained information from OCC about a possible new build out by St George's Barracks, and this will be discussed later in the meeting.

## **7. Parish Council Priorities**

### **a. Speeding traffic**

The Council, having discussed the response from the public at the Village meeting, considered that its first priority should be to look at ways of tackling speeding traffic through the village. Major Dilkes, on behalf of the MOD assured the meeting that soldiers who were reported as speeding through the village would be disciplined by the military police.

The Parish Council agreed to ask OCC to carry out speed monitoring at a number of points through the village. Councillors will prepare a plan showing the locations for speed checks and the Clerk will instruct OCC to carry out the work.

#### **b. Verge cutting**

The Parish Council will clarify the verges where they have taken over responsibility from OCC for maintenance, and will formally confirm arrangements with Mr Dempsey, including frequency of cut required.

The Clerk confirmed that as yet no payment had been received from OCC.

#### **c. Hedging and tree maintenance**

Including a plan for optimum hedge maintenance and a tree safety survey.

### **8. Highway and Footpath matters**

The Parish Council noted that there were concerns about HGV's mounting the pavements in the village when passing along Murcott Road, or delivering to the Village, but agreed to consider the matter further when they knew CDC's proposals to deal with the parking problems in Woodpiece Road.

The broken cast iron grating is due to be repaired.

It was reported that the A41 will be closed from the Rodney House roundabout to the Blackthorn bridge on 18<sup>th</sup> June for 1 day.

### **9. SSE Resilience Fund**

There are now a number of volunteers for first aid/defibrillator training. The Council agreed that the Parish should purchase 2 defibrillators (one for the Village Hall and one to be installed in Lower Arcott) and organise some

training dates with South central Ambulance Services. The Council also agreed to organise first aid courses if enough volunteers come forward.

## 10. Planning Applications

None.

## 11.Planning Decisions

- Erection of an orangery

63 Buchanan Road Upper Arncott Bicester OX25 1PE

16/00614/F

Approved

## 12. Finance

The current financial position of the Parish Council is shown in Appendix 1.

Cheques were signed as follows :-

Kevin Adams ( handyman)	100484	£200.00
Tracey Reed (Plants)	100485	£ 50.00
Mrs A Davies (Clerk salary)	100486	£166.90
Mrs A Davies (expenses)	100487	£158.35
HMRC (Clerk tax)	100488	£ 37.00
Mr M Dempsey (Grass)	100489	£720.00
Mr F Milloy (cleaner)	101490	£140.00

The Council agreed its accounts for 2015/16 and its Corporate Governance arrangements and authorised the Clerk and the Chairman to sign the same.

It was reported that Print Run, a local business, had agreed to make a grant to the Parish Council towards the cost of maintaining the War Memorial garden

### **13. Village Hall**

A report from the Village Hall Committee advised the Council that John Cooper had been elected as Chairman and a new Committee, with some new members, had been elected. Di Selby agreed to act as the Parish Trustee on the Village Hall Charity.

The end of year finances have been signed off and remain healthy.

Reminders have been received that all electrical equipment must be PAT tested.

#### Lettings

There are currently 21 bookings for the month of June and the WI is interested in becoming a regular user.

#### Projects and Improvements

The Parish Council was asked to confirm the remaining balance of the SunEdison grant, the heating system will be upgraded in July , the VHMC is getting quotes for new replacement front door and will agree the cost with the Parish Council before work starts. An energy consultant has recommended the installation of secondary glazing to improve energy efficiency : the VHMC will obtain quotes for this also and will also agree cost with the Parish Council before work is done.

The Committee have also suggested that the toilet floor needs replacing / refurbishing.

#### Changing rooms

One of the Committee has been approached by a cycling club about the possible use of the village hall and the showers. This is not possible at the moment because the changing room is being used for storage and the showers require attention. After some discussion the Parish Council noted that there were very limited storage facilities available for users of the Village Hall, and one option to consider may be to build an extension across the back of the building to increase the storage capacity.

The Council noted a report that excess line marking solution for the football pitch was being emptied into one of the manholes, but understood that this had been a longstanding practice..

Village fete is taking place on August bank holiday Monday. Volunteers are required.

#### **14. Parish Council Matters**

The Parish Council noted that it waiting for details of the cost of carrying out drainage work to the playing field. When this is available an application will be made to CDC for the 106 monies for outdoor sports facilities to be released.

#### **15. Woodpiece Road**

See report from Gary Owens.

#### **16. Correspondence**

The Council noted that OCC will be stopping their mobile library service in September.

#### **17. Public Participation**

The Parish Council noted with thanks the notification it had received from the MOD about future exercises in the vicinity of the village. However a member of the public suggested that there was rumour that an additional exercise had been planned for 20<sup>th</sup> June. The Clerk was asked to check this with Major Dilkes.

#### **18. Any Other Business**

None.

#### **19. Date of Next Meeting**

Tuesday July 5<sup>th</sup> 2016.

**Chairman**

Arccott Parish Council			Monthly Financial Report	
			Parish Council Meeting	07 June 2016
Payments processed since last meeting				£76,341.15
03-May-16	St Mary the Virgin	101475		£399.00
03-May-16	CDC	101476		£192.19
03-May-16	Steve Monger	101477		£40.00
03-May-16	OALC	101478		£170.89
03-May-16	Mrs A Davies	101479		£161.67
03-May-16	HMRC	101480		£37.40
03-May-16	cancelled	101481		
03-May-16	Arccott PC	101482		£75,000.00
03-May-16	F Milloy	101483		£140.00
20-May-16	Kevin Adams	101484		£200.00
Receipts processed since previous report				£75,000.00
03-May-16	Arccott PC (Cambridge BS)			£75,000.00
Bank Reconciliation			Statement dated	27 May 2016
Cambridge BS Account				£75,000.00
Savings account				£9.64
Current account				£62,553.82
Items not yet cleared:				
Receipts	None			
Payments	OALC			£170.89
			Net Total	<u>£137,392.57</u>

## Action register

Date	Action	Who by
2/2/16	Quote 10 Hi Vis vests	MB
5/4/16	Obtain quote to improve playing field drainage	MB/PW
5/4/16	Advertise for volunteers for defib/1st aid training	AD/LS ongoing
3/5/16	Consider new boundary for play area in Buchanan Road	all
7/6/16	Locate hedging contractor and add hedge in Constables Croft	PG
7/6/16	Obtain quotes for hedge maintenance	PG
7/6/16	Arrange safety check for trees	PG
7/6/16	Monitor progress on WP road	AD
7/6/16	Ask Garrison re further exercises	AD
7/6/16	consider for weight limit/high containment kerb on corners in village when WP road clarified	all
7/6/16	Prepare plan with speed monitoring locations	PW/LS
7/6/16	Ask OCC to monitor speed in notified locations	AD
7/6/16	Purchase 2 defibrillators	AD
7/6/16	Purchase hi vis vests	AD
7/6/16	Get dates for 1 <sup>st</sup> aid training	AD
7/6/16	Check MOD proposals for future exercises	AD